



ONEIDA COUNTY COMMISSIONERS

BILL LEWIS, CHAIRMAN – BOB CHRISTOPHERSEN – KEN ELIASON

10 COURT STREET, MALAD, IDAHO 83252

Meeting Agenda

July 11th, 2022

Meeting location – Event Center Conference room
459 South Main Street

9:00 A.M.	Consent agenda; claims, meeting minutes, Treasurer/Auditor quarterly report	Action item
	IT contract for services	Action item
	Bannock Street reconstruction/Depot Road detour	Malad City
	Idaho public safety communications grant application	sheriff
	Access Idaho agreement for building inspector to process credit cards	Action item
	Kyle Phillips minor subdivision/PLAT map approval	Action item
	Planning and Zoning training - Rhonda Neal	Action item
	County Ordinance review.	Action item
11:00	Seth Scott, Juvenile Detention; joint powers agreement	Action item
	Juvenile detention center – commissioner report	
12:00	Lunch break	
1:00	BOE hearing	
	resume regular meeting	
	Discussion/decision on BOE tax assessment appeal	Action item
	Hess Lumber letter to cease cardboard recycling	action item
	IDAWY regional land fill report and budget discussion	
	Department budget requests	
	Treasurer	
	Sheriff	
4:00	Executive session per	
	IC §74-206 (1)(b) To consider the evaluation, dismissal or disciplining of,	
	or to hear complaints or charges brought against, a public officer, employee, staff member or	
	individual agent... and (1)(f) To communicate with legal counsel for the public agency to	
	discuss the legal ramifications of and legal options for pending litigation, or controversies not	
	yet being litigated but imminently likely to be litigated.	Action item

(agenda items may be moved to accommodate the meeting running ahead or behind of schedule)



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Meeting minutes for July 11th, 2022

Commissioners in attendance: Bill Lewis, Robert Christophersen, Ken Eliason

The meeting opened with Commissioner Eliason leading the Pledge of Allegiance and offering a pray.

Commissioner Lewis called for a review of the agenda. He further suggested adding the topic of "Day of Service". Commissioner Eliason asked that the fair board five-year plan be added also.

Commissioner Lewis made the motion to add 1- fair board five-year plan and 2- day of service, to the agenda as topics of discussion only.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Commissioner Eliason made the motion to approve the consent agenda which consists of payment of the claims, meeting minutes and the joint Treasurer/Auditor quarterly report for the previous four quarters.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Contract for IT services – TJ Burbank presented a renewal contract for the IT services he provides to the county. the only change is an increase from \$75.00 per hour to \$85.00 per hour charges for his services.

Commissioner Eliason made the motion to approve the renewal contract for IT services with TJ Burbank.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Bannock Street detour route – Mayor Hawkins addressed the recuring topic of a traffic detour route along Samaria Lane and North Depot Road during the Bannock Street rebuild. The County has agreed to help with the detour route by upgrading the intersections and culverts to better accommodate the larger trucks. Because this road will see significate increase of use by larger trucks, the county has asked that the city help with any reconstruction that will be needed at the end of their project. The mayor claims that there is no money left in the grant funding and that the city doesn't have any money that can be used for this purpose. It was further disclosed that because of the grant stipulations, Davis Bacon rules would apply, driving the cost of labor up. Although it was expressed that most projects like this do account for the reconstruction of damage done during the project or to detour routes that have been impacted by the project, the city doesn't feel that they should have to pay for any work done to a county road. Commissioner Christophersen shared a few statistics on the traffic that is expected to travel on the detour and the damage that could be done. Commissioner Lewis shared information from the county retained engineer who stated that the road damage could be minimized if the county would

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overlay the existing road with asphalt. Commissioner Lewis further expressed that the county was already committed to spending up to \$100,000.00 dollars in culverts and intersection rebuilds. He doesn't want the city to pay for all costs but doesn't believe that the county should pay 100% either. He feels that the city has a responsibility to help with some of the cost to rebuild the road. a special meeting was suggested where all entities and their respective departments can discuss the issue further.

Idaho public safety communication grant – the sheriff would like to apply for this grant to help pay for some of the expenses of operating the E911 emergency phone system. The grant, if awarded, will provide money for each of the next two years to help cover the costs to providers like ATC and Century link.

Commissioner Christophersen made the motion to approve the application for the Idaho Communications grant.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Access Idaho agreement to process credit cards for the building inspector – two agreements were provided. The first was to process credit cards and the second was to allow invoices to be sent to the applicant for the purpose of paying on the internet at their convenience. Both options were discussed and thought to be good options for the department.

Commissioner Lewis made the motion to approve Addendum G and Addendum H for Access Idaho credit card processing for the building inspector.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Minor Subdivision PLAT map – Kyle Philips has applied for a minor subdivision and Robert Phillips is before the commissioners to obtain approval and commissioner signature. It was disclosed that the driveway permit had not been approved yet. Robert protested the new requirements necessary to install an access.

Commissioner Lewis made the motion to approve the Kyle Phillips PLAT map contingent upon all signatures being obtained and that Commissioner Lewis will have the authority to sign at that time.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Rhonda Neal asked for spending authority to have a former Caribou County Planning and Zoning administrator provide up to 12 hours of training and file management. The cost would be around \$350.00 to \$450.00.

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Commissioner Lewis made the motion to authorize the expense for training for Rhonda Neal. Commissioner Eliason seconded. All commissioners approved and the motion carried.

Ordinance review – Ordinance #6 and #2005-07-01. Both ordinances were similar in nature however the later one addressed specific nuisance and had additional accountability for parents. The commissioners discussed the merits for both ordinances with the county attorney. The attorney will draft an ordinance combining the best attributes of the two ordinances currently on the books and present in a future meeting.

Ordinances connected to the landfill will be reviewed with IDAWY and a future discussion will be scheduled.

Hess Lumber has notified the county that they will no longer continue their card board collection. With help from the county, they purchased collection containers several years ago and have been working with businesses to help reduce the amount of card board going into the landfill. Due to the operational costs, they will no longer be able to make these collections and have ceased their operations. The county discussed the options and will speak with Hess Lumber to see if there are any other options.

Seth Scott, director of the Juvenile detention facility in Bannock County, came before the commissioners with a new joint power's agreement. The new agreement changes the funding formula and how the counties will pay. Rather than funding based on 50% bed allocation and 50% bed usage they will now charge solely on bed usage with a minimum expense of 2% of the facilities approved budget. This new formula will save Oneida County some expense.

Commissioner Lewis made the motion to approve the joint powers agreement for the sixth district juvenile detention facility.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Commissioner Eliason reported that the fair board has expressed interest in acquiring some land adjacent to the north east corner of the fair grounds. The purpose of which would be for expansion of the facilities expressed in their five year planning.

Commissioner Lewis expressed his thoughts on how the commissioners could move forward with one time expenses like this coming from a separate budget other than including them in the department budget.

Day of service – Commissioner Lewis explained how the community is planning on a "day of service" around September 11th, as a way to build community and take pride in our valley. He has asked that the commissioners and other county officials think of some valuable projects that could be considered.

Attorney Brower presented his budget request for the FY2023 year.

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The meeting was recessed for lunch.

The commissioners opened as a board of equalization to hear the appeals submitted by Charles Thurber. Mr. Thurber and Assessor Atkinson were sworn in.

The first parcel is number RP0005200A. The appeal stated that this property is part of an adjoining building and that they should be considered one property. His appeal is on the minimum lot value place on both properties. Assessor Atkinson stated that they are separate buildings that share a wall and should not be considered one building. She further stated that there were other properties in town that also shared a common wall and were listed a separate buildings due to ownership or use. She did not think his property should be considered as one structure. This appeal is the same as what was filed and appealed last year.

The second property appeal is on #RP0004100A. This appeal is for the portion of his building that is classified as residential and the portion classified as commercial. Mr. Thurber states that the entire building should be residential. Assessor Atkinson stated that this appeal is also the same as one filed last year in which case the commissioners upheld her actions and denied his appeal. Atkinson also stated that if it did qualify for 100% residential that the taxes would increase significantly. Mr. Thurber was again offered the opportunity to allow the county appraiser to enter the building to help verify if the residential classification was an option or is it was still in a state suited for commercial. a second issue of appeal on this property was the valuation of the commercial lot. The current value is set at \$14,000.00 and Mr. Thurber questioned why the value increase from the \$10,500.00 valuation in the previous year.

The BOE hearing was adjourned and the regular meeting resumed.

The commissioners discussed both tax assessment appeals by Charles Thurber for RP0005200A and RP0004100A respectively.

Commissioner Lewis made the motion to uphold the assessor's valuation for RP0005200A. Commissioner Eliason seconded. All commissioners approved and the motion carried.

Commissioner Lewis made the motion to uphold the Assessor's determination of the portion of parcel # RP0004100A that can be classified as residential.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Commissioner Lewis made the motion to change the lot value on RP0004100A from \$14,000.00 to \$10,500.00.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

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IDAWY report – Jayson Lower reported that the regional landfill has seen about 20% growth overall. They anticipate the electricity to be extended to the Oneida landfill soon and they are looking for bids to build the scale and transfer station. Idaho Department of Environmental Quality is helping with funding for the post closure efforts. The five containers previously used by Hess Lumber to collect card board will be returned to the county and stored at the landfill for possible future recycle uses.

The Treasure, Sheriff and emergency manager all presented their FY2023 budget requests.

Commissioner Lewis made the motion to move into an executive session per IC §74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent... and IC § 74-206 (1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

A roll call vote was taken

Commissioner Lewis – Aye

Commissioner Eliason – Aye

Commissioners Christophersen – Aye

The vote was unanimous and the motion carried.

Following the executive session, the commissioners reviewed the FY2023 budget request for the ambulance department and also the building inspector.

The meeting was adjourned.

A handwritten signature in black ink, appearing to read "Bill Lewis", written over a horizontal line.

Bill Lewis, Chairman

A handwritten signature in black ink, appearing to read "Matthew L. Colton", written over a horizontal line.

Matthew L. Colton, Clerk

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